Request for Expressions of Interest - Professional Medical Services

Newmont Ghana, a subsidiary of Newmont Mining Corporation, one of the world’s leading gold producers, is requesting for expression of interest from eligible, capable and suitably qualified companies/joint ventures to provide **professional medical services** at its Ahafo and Akyem sites and Regional office in Accra.

Summary scope of Professional Medical Services requirement includes, but not limited to the following:

**Ahafo Site and Akyem Sites**

General

* Maintain a permanent Mine Site Clinic (MSC) to competently render initial emergency response, resuscitation, stabilization and evacuation for work related injuries/illness, occupational health services, primary health care to Newmont employees, personnel living in the camp and MKV (includes dependents of MKV residents) (approximately 4,000 persons) and emergency response to personal health conditions.

This would include:

* + Competent primary Health Care including X-Ray and Laboratory Services
  + 24-hr emergency medical care
  + Public Health Services through consultations and health promotion including HIV/AIDS and other potential pandemic illnesses. Malaria management program through diagnosis of cases, treatment and counselling on preventative measures.
  + Establishment of an Employee Wellness Program. This would include:
    - Participate and support site wellness teams to target initiatives based on clinical evidence and global practices and provide site wellness checks.
  + Medical transportation referral and evacuation of patients to Accra/Oversees
  + Medical Training (Site based first aid, emergency response with mine rescue, public health and wellness programs)
* Manage the establishment of an Occupational Health Services, a general practice care to service a workforce of approximately 2,000 personnel for the mine sites and select contractors of approximately 100 personnel.

This would include program planning and implementation with regard to:

* Pre-employment, interim employment and exit medical screening program
* Routine (job specific) periodic medicals
* Drug and Alcohol testing based on site drug and alcohol policy
* Injury/Disability Management
* Site Health/Hygiene Auditing
* Food handler’s surveillance program
* Cyanide medical response
* Biological monitoring program for heavy metals
* Hearing conversation program
* Heat stress program
* Ergonomic program
* The Occupational Health Service must conform to Newmont’s health standards

Medical Equipment and Pharmaceutical Supplies

* Provide standard Inventories of medical equipment and recommended drug/disposable lists in accordance with Industry standards.

**Accra Site**

General

The fully integrated medical service to be provided shall fulfil the following functions:

* Co-ordination of non-urgent medical transfers, as required
* Provision of medical examinations in Accra (Pre-Employment, Exit Medicals, Occupational related illness and injury reviews)
* Drug and alcohol testing in Accra based on Newmont drug and alcohol policy
* Participate and support site wellness teams to target initiatives based on clinical evidence and global practices and provide site wellness checks.

Health Administration Services

This includes the establishment of a Heath Administration Service program to include but not limited to the following:

* Corporate support for the Health Administration Services (HAS)
* A dedicated Medical Provider Network Team. This dedicated team will build a strong relationship with local medical providers using frequent communication and contact, together with periodical travel to high volume locations for face-to-face reviews
* Full Management of hospital and third party provider medical inpatient / outpatient referrals
* Medical management and medical reporting/statistics
* Non-emergency psychological support to employees
* Management of a Medics Software
* A cashless medical system in combination with a purpose-built reporting system and provider network database (MEDICS)
* Performance of a random audit of 50 inpatients and 50 outpatient invoices every quarter and report the results back to Newmont. The purpose is to:
  + determine if the costs for medical services are appropriate and detect potential fraud,
  + whether the length of inpatient stay is appropriate for the procedure or reason for admission
* Quality control and oversight by the contractor

**Minimum Criteria**

Interested Organizations must meet the following minimum criteria:

* Demonstrated capability and previous records of successfully providing such services. We require submission of verifiable references to support this capability
* The financial strength and ability to provide uninterrupted professional medical services for a minimum of three years. We require recent financial statements (2018 and 2017) in support of this capability.
* Quality Assurance/Quality Control Systems (QA/QC) to monitor and effectively control professional medical services; ISO or similar certified QA/QC would be an added advantage.
* Demonstrated capabilities in general professional medical services and in full compliance with all applicable health and safety, environmental and any other relevant and or applicable standards
* Robust, effective and proven Health, Safety and Environmental (HSE) standards and procedures, and existence of a demonstrable and proactive safety culture within the company
* Well defined Company structure and verifiable evidence of competency of employees

Please express your interest via e-mail to [VendorRegistration@Newmont.com](mailto:VendorRegistration@Newmont.com) , indicating the name of your company, contact person, telephone details and including all appropriate documentation to demonstrate your capability to comply with the above minimum criteria.

All Expression of Interest should be submitted to the above e-mail address by close of **business (4:30PM GMT) Monday, 13th May, 2019**.